



NATIONAL HOUSING CORPORATION
NHC house, Aga Khan Walk, P.O Box 30257 – 00100 NAIROBI

EMPLOYMENT OPPORTUNITY

National Housing Corporation (NHC) is a statutory body established by an Act of Parliament Cap. 117, whose mandate is to implement the Government's Housing Policies and Programmes. NHC is seeking to recruit results driven and highly motivated individuals to fill the following exciting and challenging positions in the Legal Unit.

Applications are invited from suitably qualified Kenyan citizens to fill the following vacant positions.

- I. REF: NHC/SLO/03//2022: SENIOR LEGAL OFFICER (LITIGATION) - 2 POSTS**
- II. REF: NHC/LO I/03//2022 : LEGAL OFFICER I (LITIGATION) - 2 POSTS**
- III. REF: NHC/LA/03//2022 LEGAL ASSISTANT -2 POSTS**

The positions are on Permanent and Pensionable terms of service and the successful candidates will be subject to performance contracting.

Detailed job descriptions and specifications for the above positions can be obtained from the National Housing Corporation website www.nhckenya.go.ke under careers.

APPLICATION PROCEDURE

Interested applicants should submit their applications (*on the standard word format application form downloadable from the NHC website*) with a detailed and up to date curriculum vitae, scanned copies of testimonials stating current position, salary and benefits, names and telephone contacts of three (3) referees to be submitted to reach us on or before the **20th April 2022**.

IMPORTANT:

- I. All applicants **MUST** use the standard application form provided and downloadable on the NHC website www.nhckenya.go.ke.
- II. Applicants **should type details** on the application form in word format and attach scanned copies of certificates and testimonials. {Do not modify the form or convert it to other versions or handwrite details}
- III. Applications **should only be done online by email** sent to the following email address applicationslegal2022@nhckenya.go.ke.
- IV. Applicants must meet the requirements of chapter 6 of the Constitution of Kenya and provide proof thereof at the time of interviewing.
- V. Closing date is **20th April 2022**. Only short listed candidates will be contacted.

"National Housing Corporation is an equal opportunity employer and women and persons with disability are encouraged to apply - indicate PWD".